

Idaho National Guard  
Human Resources Office  
Gowen Field

To check-out any of the below resources, please visit HRO in Bldg. 442, Office 1 (Learning & Development) or call 272-4226

**DVD CATALOG LIBRARY**

<u>Catalog #</u>	<u>Title/Description</u>	<u>W/BOOK</u>
HRO0001	14 WOMEN - THEY'RE WOMEN. THEY'RE POWERFUL.	
HRO0002	ASSERTIVE COMMUNICATION SKILLS FOR PROFESSIONALS	
HRO0003	BETWEEN YOU AND ME - SOLVING CONFLICT	
HRO0004	CARE AND CANDOR - MAKING PERFORMANCE APPRAISALS WORK	✓
HRO0005	COMMUNICATION BREAKDOWN	✓
HRO0006	CONFLICT RESOLUTION - A WIN/WIN APPROACH	
HRO0007	COMMUNICATING NON-DEFENSIVELY	
HRO0008	COMMUNICATION SKILLS - WHAT EVERYONE NEEDS TO KNOW	
HRO0009	CRUCIBLES OF COURAGE - BIOGRAPHY	
HRO0010	DEALING WITH CONFLICT AND CONFRONTATION	
HRO0011	DIVERSITY - THE REAL SCENE	
HRO0012	DROP BY DROP	
HRO0013	ETHICS: THE L.O.G.I.C. OF RIGHT	
HRO0014	HARRASSMENT TRAINING FOR SUPERVISORS - LET'S FACE IT	
HRO0015	HARRASSMENT FOR MANAGERS - A NEW LOOK	
HRO0016	HE SAID SHE SAID - AN INTERACTIVE SEXUAL HARRASSMENT WORKSHOP	
HRO0017	HIRE FOR ATTITUDE	
HRO0018	HOW TO DEAL WITH DIFFICULT PEOPLE	

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HRO0019	HOW TO OVERCOME NEGATIVITY IN THE WORKPLACE	
HRO0020	INTERVIEWING - A PAIN IN THE GUT	
HRO0021	IS IT BIAS? MAKING DIVERSITY WORK	
HRO0023	KEEPING THE GOOD ONES	✓
HRO0024	LET'S GET HONEST ABOUT SEXUAL HARRASSMENT	
HRO0025	LINGUISTIC PROFILING	
HRO0026	LIONESS - WOMEN IN THE MILITARY	
HRO0027	MANAGING FOUR GENERATIONS IN THE WORKPLACE	
HRO0028	OFFICE SAFETY - IT'S A JUNGLE IN THERE	
HRO0029	PAINLESS PERFORMANCE IMPROVEMENT	✓
HRO0031	SOLVING CONFLICT - FOR MANAGERS, SUPERVISORS, AND TEAM LEADERS	
HRO0032	THE 10 COMMANDMENTS OF OF COMMUNICATION WITH PEOPLE WITH DISABILITIES	
HRO0033	THE ABC'S OF DISCRIMINATION	
HRO0034	THE BASICS OF HOW TO PLAN, WRITE, AND GIVE A WINNING PRESENTATION	
HRO0035	THE BORINQUENEERS - DOCUMENTARY PERTO RICAN 65TH INFANTRY REGIMENT	
HRO0036	THE FRONT OF THE CLASS - LEARNING TO LEAD	
HRO0037	THE KEYS TO EFFECTIVE SUPERVISION	
HRO0038	MAKE INJUSTICE VISIBLE	

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HRO0039	THE SID STORY	
HRO0040	EVELYN WOOD - READING DYNAMICS SPEED READING PROGRAM	✓
HRO0041	TIME MANAGEMENT - GET THE MOST OUT OF YOUR TIME	
HRO0042	WORKPLACE VIOLENCE - THE CALM BEFORE THE STORM	
HRO0043	YOU'RE NOT LISTENING	
HRO0044	SELF DISCIPLINE & EMOTIONAL CONTROL (AUDIO CD)	
HRO0045	SELF-ESTEEM & PEAK PERFORMANCE (AUDIO CD)	
HRO0046	RELATIONSHIP STRATEGIES - INSTANT RAPPORT (AUDIO CD)	
HRO0047	COMPLIANCE AND DIVERSITY (AUDIO CD)	
HRO0048	COMMUNICATING DIVERSITY (AUDIO CD)	
HRO0049	FORKLIFT OPERATION SAFETY TRAINING (W/TRAINING MATERIALS)	
HRO0050	A PEACOCK IN THE LAND OF PENGUINS (W/TRAINING MATERIALS)	
HRO0051	AFTER ALL, YOU'RE THE SUPERVISOR (W/TRAINING MATERIALS)	
HRO0052	LEADERS OF CHARACTER (W/TRAINING MATERIALS)	
HRO0053	ETHICS FOR EVERYONE (W/TRAINING MATERIALS)	
HRO0054	PEER TODAY, BOSS TOMORROW (W/TRAINING MATERIALS)	
HRO0055	BE S.A.F.E., NOT SORRY	
HRO0056	A.C.E. IT, HOW TO SOLVE TOUGH WORKPLACE PROBLEMS (W/TRAINING MATERIALS)	
HRO0057	THE BEAR ESSENTIALS OF BUSINESS	✓

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<u>Catalog #</u>	<u>Title/Description</u>	<u>W/BOOK</u>
HRO0058	THE BASICS OF BUSINESS ETIQUETTE	
HRO0059	WINNING TELEPHONE TIPS	✓
HRO0060	LISTEN AND WIN	
HRO0061	SUCCEED BY LISTENING	
HRO0062	THE POWER OF ATTITUDE	
HRO0063	HOW TO DEVELOP EFFECTIVE COMMUNICATION SKILLS	
HRO0064	SUCCEED BY COACHING - COACHING SKILLS FOR SUPERVISORS	✓
HRO0065	HOW TO DEAL WITH CULTURAL DIVERSITY IN THE WORKPLACE	
HRO0066	HOW TO HANDLE DIFFICULT PEOPLE VOL 1: THE DIFFERENCES IN PEOPLE	✓
HRO0067	MANAGING CONFLICT AT WORK	✓
HRO0068	HOW TO MAKE WINNING PRESENTATIONS	✓
HRO0069	HOW TO HOLD SUCCESSFUL MEETINGS	✓
HRO0070	HIRING THE BEST	✓
HRO0071	HOW TO SUPERVISE PEOPLE	✓
HRO0072	THE BASICS TO IMPROVE YOUR MEMORY	
HRO0073	HOW TO GET THINGS DONE	
HRO0075	THE NEW SUPERVISOR: SKILLS FOR SUCCESS	✓
HRO0076	HOW TO ACHIEVE ULTIMATE SUCCESS	✓
HRO0077	NEGOTIATING FOR BUSINESS RESULTS	✓
HRO0078	WRITING FOR BUSINESS RESULTS	

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<u>Catalog #</u>	<u>Title/Description</u>	<u>W/BOOK</u>
HRO0079	50 WAYS TO KEEP YOUR CUSTOMERS	✓
HRO0080	WINNING CUSTOMERS LOYALTY - EXCEED CUSTOMER EXPECTATIONS	✓
HRO0081	THE BASICS OF PROFITABLE CUSTOMER SERVICE	✓
HRO0082	THE POWER OF CUSTOMER SERVICE	✓
HRO0083	MANAGE YOUR TIME BETTER	✓
HRO0084	THE WRITE STUFF	
HRO0085	EFFECTIVE PERFORMANCE MANAGEMENT	✓
HRO0086	MEETING MANAGEMENT FOR BETTER COMMUNICATION	
HRO0087	HOW TO SET AND REALLY ACHIEVE YOUR GOALS	✓
HRO0088	FEEDBACK SKILLS FOR SUPERVISORS	✓
HRO0089	HOW TO HANDLE DIFFICULT PEOPLE VOL. 2	✓
HRO0090	HOW TO HANDLE DIFFICULT PEOPLE VOL. 3	✓
HRO 0091	COMMUNICATION SKILLS THAT BUILD WINNING RELATIONSHIPS	✓
HRO0092	USE THE TELEPHONE THE RIGHT WAY	✓
HRO0093	TELEPHONE SKILLS AT WORK	✓
HRO0094	WINNING CUSTOMER LOYALTY: ELIMINATE CUSTOMER TURNOFFS	✓
HRO0095	PREVENT SEXUAL HARASSMENT IN THE WORKPLACE	
HRO0096	EFFECTIVE PERFORMANCE MANAGEMENT	✓
HRO0097	NEGOTIATING FOR BUSINESS RESULTS	✓
HRO0098	HOW TO HOLD SUCCESSFUL MEETINGS	✓

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HRO0099	SEXUAL HARASSMENT IN THE WORKPLACE MANAGERS VERSION	
HRO0100	SEXUAL HARASSMENT IN THE WORKPLACE 2ND EDITION	
HRO0101	PRIORITIES FOR LIFE - LEADERSHIP	
HRO0102	UNDER SUSPICION (ABC NEWS)	
HRO0103	THE UGLY TRUTH (ABC NEWS)	
HRO0104	MAN TO MAN (ABC NEWS)	
HRO0105	THE FAIRER SEX (ABC NEWS)	
HRO0106	AGE AND ATTITUDES (ABC NEWS)	
HRO0107	FISCAL LAW COURSE 2011	
HRO0108	EQUAL OPPORTUNITY REPRESENTATIVE TRAINING	
HRO0109	GENERATIONS IN THE WORKPLACE	✓
HRO0110	STATE EO PRESENTATION	
HRO0111	EQUAL EMPLOYMENT OPPORTUNITY	
HRO0112	ALTERNATE DISPUTE RESOLUTION	
HRO0113	ALTERNATE DISPUTE RESOLUTION AWARENESS	
HRO0114	ALTERNATE DISPUTE RESOLUTION MEDIATION	
HRO0115	WOMEN IN COMBAT - ONE BROADCASTER'S STORY	
HRO0116	NO GREATER HERITAGE	
HRO0117	THE WARRIOR - SPIRIT OF THE PAST - SERVING WOMEN VETERANS OF TODAY	

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HRO0118	VEILS 1 / EO / POSH CD #1	
HRO0119	VEILS 1 EO / POSH CD #2	
HRO0120	INTRO TO RESOURCE MANAGEMENT	
HRO0121	MANAGING EMPLOYEES WITH MENTAL DISORDERS, UNIQUE CHALLENGES, BEST PRACTICES	
HRO0122	IT'S OKAY TO BE THE BOSS	
HRO0123	LISTEN AND WIN	
HRO0124	EFFECTIVE TEAMWORK	✓