

Announcement #:
 Position Title:

IDARNG AGR Application Checklist (Officer)

Name:

SSN:

Phone # to be reached at for interview:

Email address:

FAILURE TO PROVIDE REQUIRED DOCUMENTATION WILL RESULT IN YOUR APPLICATION BEING RETURNED WITHOUT CONSIDERATION

Required Documents	Yes	No	Date
1. This Checklist			
2. NGB Form 34-1 (Must be signed by applicant)			
3. MEDPROS - Individual Medical Readiness Record			
a. Chapter 3 Physical within five years or PHA within one year			
b. HIV Test within five years			
c. DA Form 3349s – All current temporary and permanent profiles			
4. DA Form 705 - Army Physical Fitness Score Card			
a. Must show minimum of last five record tests; most current test within one year			
b. The absence of record tests must be explained to include profiles during that time.			
5. Certified Height/Weight Memo or DA 5500/5501			
a. Not older than 30 days from the closing date of this announcement			
b. HT/WT on the APFT scorecard is NOT a substitute.			
6. DA Form 4037 - Officer Record Brief			
7. Previous 5 DA 67-9 - Officer Evaluation Report; or Commander's Recommendation Letter for applicants with insufficient time in grade			
8. DA Photo in Army Service Uniform (<i>Snapshot acceptable; not older than one year</i>)			
9. RPAM - Retirement Point Accounting Management (within 30 days)			
10. Personnel Qualification Report (PQR) (GPVS 1790) (within 30 days)			
11. Copy of State Motor Vehicles Operator Permit and Military Drivers License			
12. DD 369 – Police Record Check – Fill out blocks 1-9 and sign block 11.			
13. Biographical Sketch – Signed by applicant (not required for Warrant positions)			
14. DA 1059 or Certificates for all OES courses (not required for Warrant positions)			
15. Documentation supporting applicant's qualifications i.e. resume (optional)			
16. Security Clearance (if required)			
17. Other documentation required per the job announcement (if applicable)			