

Announcement #:  
 Position Title:

**IDARNG AGR Application Checklist (Enlisted)**

Name:

SSN:

Phone # to be reached at for interview:

Email address:

**FAILURE TO PROVIDE REQUIRED DOCUMENTATION WILL RESULT IN YOUR APPLICATION BEING RETURNED WITHOUT CONSIDERATION**

Required Documents	Yes	No	Date
1. This Checklist			
2. NGB Form 34-1 ( <i>Must be signed by applicant</i> )			
3. MEDPROS - <i>Individual Medical Readiness Record</i>			
A. Chapter 3 Physical within five years or PHA within one year			
B. HIV Test within five years			
C. DA Form 3349s - All temporary and permanent profiles ( <i>Current and expired</i> )			
4. DA Form 705 - <i>Army Physical Fitness Score Card</i>			
A. Must show minimum of last five record tests; most current test within one year			
B. A statement explaining the absence of record tests is required			
5. Certified Height / Weight Memo or DA 5500 / DA 5501 ( <i>if applicable</i> )			
A. Not older than 30 days from the closing date of this announcement.			
B. HT/WT on the APFT scorecard is <b>NOT</b> a substitute.			
6. DA Form 4037 - <i>Enlisted Record Brief</i>			
Verify the following requirements against DA Pam 611-21			
A. ASVAB Score required			
B. MOS or SQI required			
7. Previous 5 DA 2166-8 - <i>NCOER</i> ; or Commander's Recommendation Letter for E4 and below, including E5s with insufficient TIG			
8. DA Photograph in Class A uniform ( <i>Snapshot acceptable; not older than one year</i> )			
9. RPAM - <i>Retirement Point Accounting Management</i>			
10. Personnel Qualification Report (PQR) (GPVS 1790)			
11. Copy of State Motor Vehicles Operator Permit and Military Drivers License			
12. Documentation supporting applicant's qualifications i.e. resume ( <i>optional</i> )			
13. Security Clearance ( <i>if required</i> )			
14. DA 4187 for Voluntary Reduction ( <i>if necessary to accept position</i> )			
15. Other documentation required per the job announcement ( <i>if applicable</i> )			