

Announcement #:
 Position Title:

IDARNG AGR Application Checklist (Enlisted)

Name:

SSN:

Phone # to be reached at for interview:

Email address:

FAILURE TO PROVIDE REQUIRED DOCUMENTATION WILL RESULT IN YOUR APPLICATION BEING RETURNED WITHOUT CONSIDERATION

Required Documents	Yes	No	Date
1. This Checklist			
2. NGB Form 34-1 (Must be signed by applicant)			
3. MEDPROS - Individual Medical Readiness Record			
a. Chapter 3 Physical within five years or PHA within one year			
b. HIV Test within five years			
c. DA Form 3349s - All current temporary and permanent profiles			
4. DA Form 705 - Army Physical Fitness Score Card			
a. Must show minimum of last five record tests; most current test within one year			
b. The absence of record tests must be explained to include profiles during that time.			
5. Certified Height / Weight Memo or DA 5500 / DA 5501			
a. Not older than 30 days from the closing date of this announcement			
b. HT/WT on the APFT scorecard is NOT a substitute.			
6. DA Form 4037 - Enlisted Record Brief			
Verify the following requirements against DA Pam 611-21			
a. ASVAB Score required			
b. MOS or SQI required			
7. Previous 5 DA 2166-8/2166-9 - NCOER; or Commander's Recommendation Letter for E4 and below, including E5s with insufficient TIG			
8. DA Photo in Army Service Uniform (Snapshot acceptable; not older than one year)			
9. RPAM - Retirement Point Accounting Management			
10. Personnel Qualification Report (PQR) (GPVS 1790)			
11. Copy of State Motor Vehicles Operator Permit and Military Drivers License			
12. DD Form 369 – Police Record Check – Fill out blocks 1-9 and sign block 11			
12. Documentation supporting applicant's qualifications i.e. resume (optional)			
13. Security Clearance (if required)			
14. DA 4187 for Voluntary Reduction (if necessary to accept position)			
15. Other documentation required per the job announcement (if applicable)			